## A4 EASYMAILER SIDE 1

All you need to do is provide a Hi-resolution PDF or packaged InDesign file.
If you have any queries please call us on 01159399797


## Margin

Set your margins to 12 mm around all but the top edge which is 6 mm . No text and images can be within this area, it needs to be left completely clear. The panel with Postal information is the only exception as indicated

## Clear Sections

Please keep these 210 x 12 mm areas clear of all images and text

## Postal Address

This is fixed to being 20 mm from the left and 33 mm from the bottom. The postal address area needs to be $70 \times 35 \mathrm{~mm}$ and left completely clear.

## Postal Indicia

This is fixed to 5 mm from the right and 73 mm from the bottom. The postal indicia area needs to be $52 \times 20 \mathrm{~mm}$ and left completely clear for only the desired indicia.

## Return Address

This is fixed to being 20 mm from the left and 73 mm from the bottom. The postal address area needs to be $40 \times 20 \mathrm{~mm}$ and left completely clear.

## A4 EASYMAILER SIDE 2

All you need to do is provide a Hi-resolution PDF or packaged InDesign file. If you have any queries please call us on 01159399797


Margin
Set your margins to 12 mm around all but the top edge which is 6 mm . No text and images can be within this area, it needs to be left completely clear.

